



Volunteer Role: Donations Sorting & Storage Volunteer

Time Commitment: 2–4 hours per shift

Duration: Ongoing (flexible commitment)

Location: Storage units and shelter sites in Montpelier and Central Vermont

Supervision: Shelter Lead Coordinators, Outreach Staff

Purpose of the Role

Donations Sorting & Storage Volunteers help transform community generosity into usable, dignified resources for shelter guests. This hands-on role focuses on organizing, sorting, and maintaining donation storage spaces so items are safe, accessible, and ready for use.

Key Responsibilities and Duties

- Sort donated clothing, bedding, and supplies by type, size, and condition.
 - Cull unusable, damaged, or inappropriate items according to guidelines.
 - Label and organize items for easy access by shelter and outreach teams.
 - Assist with preparing items for redistribution to shelters or partner organizations.
 - Participate in scheduled storage clean-up and organizing days.
 - Communicate inventory needs or surplus items to staff or the donations coordinator.
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Time Commitment

Volunteers typically serve **2–4 hour shifts**, weekly, biweekly, or as-needed. Multiple volunteers may serve together, making this a great role for friends or small groups.

Skills & Qualifications

- Comfortable with light lifting, standing, and hands-on tasks.
 - Enjoy organizing and working collaboratively with others.
 - Willingness to follow guidelines around safety, dignity, and appropriate donations.
 - [Completion of our Volunteer Application Form.](#)
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Training & Support

- On-site orientation and clear sorting guidelines.
 - Ongoing support from Shelter Lead Coordinators.
 - Optional training in trauma-informed and dignity-centered service practices.
 - Invitations to volunteer appreciation events and community trainings.
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Impact

Your hands-on support ensures donated items are clean, organized, and ready to meet real needs — helping guests access essentials with dignity and ease.

Scan the QR code to complete our [Volunteer Application Form](#). Indicate your interest in the Community Meal Provider role.

